

## TAHOE HERITAGE FOUNDATION – VOLUNTEER PROGRAM

### SEASONAL - TALLAC HISTORIC SITE

Volunteering at the Pope-Baldwin Estates, Tallac Historic Site is a wonderful and rewarding way to contribute to two of the remaining *Old Tahoe* historic luxury summer estates in South Lake Tahoe, California. In partnership with the U.S. Forest Service, Lake Tahoe Basin Management Unit, Tahoe Heritage Foundation, along with the Tallac Site Volunteers, help us meet our mission of preservation, interpretation, and stewardship of this historic estate for public education and enjoyment.

- **Interpretive Tours and Programs** – Supports historic houses, out buildings, daily tours, group tours, food/beverage history programs and special events; educational demonstrations and exhibits. Costumes and interpretative knowledge required and provided.
- **Tallac Museum** – Provides direct visitor and member service, surrounding area information, Site Emergency Base, Washoe Exhibit Room, Tallac Gift Shop, Video Room, Exhibits, Tahoe Heritage Foundation and USFS Site Offices.
- **Heritage Days** – Wednesdays 10am-3pm (July and August) ALL onsite volunteers to participate \*some exceptions will occur. Provide direct service to visitors in the 1920s historic portrayal of life at Lake Tahoe during the summer; support of lawn games, activities and programs. Costumes required and provided; no power equipment or golf carts are to be used. Tallac Museum docents and Tallac Gift Shop volunteers are costume optional.
- **Tallac Gift Shop** – Provides direct visitor service in the Tallac Gift Shop and supports retail sales, merchandising and display efforts and includes ticket sales and program promotion.
- **Events & Hospitality** – Provides support for all public and private events, such as providing hospitality or assisting with entertainment, setup/takedown, execution. Includes large events like the Annual Gatsby Festival & Tea, Weekly Heritage Days, and yearly Special Fundraising Events.
- **Blacksmithing** – Supports demonstrations, education and item sales; proof of experience and references required.
- **Traditional Craft Demonstrations** – Supports exhibit and demonstrations such as pottery, calligraphy, basket weaving, rug hooking and various artist mediums - sketching, painting and children's art projects.
- **Antique Vehicles** – Supports general maintenance, protection/care and repair of historic vintage vehicles; valid driver's license required
- **Boathouse Docents** – Present the interpretative stories of the Pope Estate boathouse, boats and other objects through talks, video and other interactions.
- **Photography** – Supports weekly photographic activities by volunteers, Tahoe Heritage Foundation & USFS staff, create marketing and social media quality photos.
- **Costuming** – Hands-on sewing and repairing of period appropriate costumes, support selection and fitting of volunteer costuming; work alongside costumer onsite and through email.
- **Gardens** – Hands-on horticulture work in the Baldwin -Pope Estate garden areas as well as the Pope Estate vegetable garden with Master Gardener direction.

- **Roving Site & Garden Docents** – Welcome visitors and present the interpretative stories of the Pope-Baldwin Estates through tours, talks, and other interactions; includes promotion of Tours, Programs and Special Events.
- **Exhibits and Collections** – Supports the daily tasks of collection management, including shelving, accessioning database work, and inventories. Assists with project-oriented tasks including: delivery &/or receipt of object, object research, database management, and entry, object photography, rehousing, archival filing, archival scanning and cataloging, research, and other seasonal projects.
- **Landscaping and Grounds Maintenance**– Supports general grounds, lawn, pathway, pond, fountain and irrigation system, tools & equipment maintenance; also supports Shoreline Trail, Promenade and Resort area.
- **Restoration and Preservation**– Supports historic buildings preservation including carpentry, masonry, painting, electrical, plumbing, glass, rodent control; proof of expertise in these areas is required. Includes use, cleaning and maintenance of the shop, tools, equipment and supplies.
- **Visitor and Member Services** – ALL volunteers provide direct support for visitor services; includes the promotion of Tours, Programs and Special Events, Membership and Donations

Tahoe Heritage Foundation welcomes suggestions for the Tallac Historic Site fundraising, educational and interpretive activities; submissions will be reviewed by the committee involved.

If you need additional information about a volunteer area of service please call our Volunteer Coordinator at 530-544-7383 or email [volunteer@tahoheritage.org](mailto:volunteer@tahoheritage.org)